

# POSTCARDS FROM CIVITAVECCHIA 2017 - GUIDELINES

Edition 2017



# GUIDELINES TO PARTICIPATE

Find below the guidelines to participate in the second edition of Postcards of Civitavecchia.

## HOW TO PARTICIPATE

Participation is **free and open to all**, professional photographers or just passionates, with no restrictions of age or origin.

In order to participate you need to:

- Send an **e-mail** to the address [redazioneweb@portmobility.it](mailto:redazioneweb@portmobility.it) attaching the picture and writing your surname, family name, phone number and city of origin. For files of big dimensions it is advisable to send an email through the cloud transfer service offered by **WeTransfer** ([www.wetransfer.com](http://www.wetransfer.com)).
- Alternatively, you can hand in the material personally (in cd-rom, dvd, pen drive) to our offices at Prato del Turco snc, Civitavecchia, in the following hours: Monday-Thursday from 8am to 5 pm and Friday from 8am to 2 pm.
- Pictures must not have been published before or participated to the previous edition of Postcards from Civitavecchia.
- Pictures participating to the Calendar 2017 must be sent without signature or marks. Pictures selected for the calendar will be accompanied by the author details (Name, Surname and Title) following a common graphic style.
- Pictures with logos or brands with publicity purposes will not be accepted.

## **TERMS OF DELIVERY AND CHARACTERISTICS OF THE PHOTOGRAPHIES**

- All participants can to send their pictures from **October 7 until November 20 2016** (until and no later than 23:59 GMT+1)
- Black-and-white photos and colour photos, with horizontal or vertical orientation in **JPG, PNG and TIFF** formats are accepted.

## **TECHNICAL CHARACTERISTICS FOR THE CALENDAR 2017**

**12 pictures** will be selected for the **Calendar 2017 of Postcards from Civitavecchia**.

Participants need to bear in mind that, exclusively due to technical reasons, the pictures for the calendar must follow these characteristics:

- Minimum resolution of **300 dpi**
- Horizontal orientation (3:2) with dimensions of at least 30 x 20 cm

## **PRIVACY, RESPONSIBILITIES OF THE AUTHORS AND RIGHT OF EXCLUSION**

Every contestant is responsible for the material they present. So, they commit to decline any responsibility of the organisers of the contest towards third parties, even towards potential people represented in the photos.

Every contestant also declares to be the only author of the pictures they send and that the photos are original and don't harm third parties and to have approval or authorisation of people who can possibly be portrayed in the pictures, in case that were necessary.

Organisers reserve the right to not publish the pictures which are not in compliance with regulation or are considered offensive, inappropriate or harmful of human and social rights, according to common moral, ethic and decency rules.

## COPYRIGHT AND USE OF THE MATERIAL IN CONTEST

The copyright of the photos is exclusively owned by the author. By sending the pictures, the author authorises Port Mobility and possible partners to publish them.

The author authorises as well the non-profit publication of the images on the Internet, quoting the name of the author and, where possible, adding an explanation note of the picture sent by the author.

We inform that personal information sent by contestants will be used only for activities related to the initiative “Postcards from Civitavecchia”.

For further information, refer to the webpage [www.portmobility.it](http://www.portmobility.it)

